

BOARD OF SCHOOL DIRECTORS

BUSINESS/LEGISLATIVE SESSION

Tuesday, January 15, 2019

7:00 PM

MINUTES

Call to Order

President Patricia Ann Shaw called the meeting to order at 7:01 p.m.

Pledge

The meeting opened with the pledge to the flag.

Attendance

Those present included: Mr. Cesario, Ms. Crowell, Mr. Hommrich, Ms. Lindsey, Mrs. Lydon, Mr. Raso and Ms. Shaw. Also present were Dr. William Stropkaj, Superintendent; Dr. Shannon Varley, Director of Curriculum, Instruction, Assessment and Staff Development; Mr. Joseph Kubiak, Business Manager; and Mr. Michael Brungo, Solicitor.

Mr. Brownlee, Ms. Pauchnik and Mrs. Myers (Board Secretary/Recording Secretary) were absent.

Public Comment

PUBLIC COMMENT – None

Board President's Report

BOARD PRESIDENT'S REPORT – Ms. Patricia Ann Shaw

Board Minutes

BOARD MINUTES

On the motion of Mr. Hommrich, seconded by Mr. Cesario, the Board approved the Reorganization Minutes of December 4, 2018 and the Business/Legislative Minutes of December 4, 2018.

Motion carried 7-0

For Information Only

FOR INFORMATION ONLY

I. Parkway West Career and Technology Center Report *Ms. Annie Shaw*

II. SHASDA Report *Mr. Santo Raso*

III. PSBA/Legislative Report *Mrs. Theresa Lydon*

- A webinar on policy system is on Wednesday.

IV. News from the Boroughs

Executive Session

EXECUTIVE SESSION

There was no executive session held prior to tonight’s meeting.

Board Committees 2019

BOARD COMMITTEES 2019

Activities/Athletics	*Ms. Pauchnik, Mr. Brownlee, Mr. Hommrich, Ms. Lindsey
Budget and Finance	*Ms. Lindsey, Mr. Brownlee, Ms. Lydon
Buildings, Grounds, & Transportation	*Mr. Cesario, Mr. Brownlee, Mr. Raso, Ms. Shaw
Communications	*Ms. Crowell, Mr. Hommrich, Ms. Pauchnik, Mr. Raso
Education	*Mrs. Lydon, Ms. Crowell, Ms. Lindsey, Ms. Pauchnik
Personnel	*Ms. Shaw, * Mr. Cesario, Ms. Crowell, Ms. Lydon
Policy	*Ms. Shaw, Mr. Cesario

***Denotes Chairperson(s)**

Superintendent’s Report

SUPERINTENDENT’S REPORT – Dr. William P. Stropkaj

**ACT 93 Administrative
Employee Compensation
2018/2019**

ACT 93 ADMINISTRATIVE EMPLOYEE COMPENSATION 2018/2019

On the motion of Ms. Lindsey, seconded by Mr. Raso, in compliance with the *Act 93 Administrative Employee Compensation July 1, 2016 – June 30, 2019*, it is recommended that the Board approve the Administrators’ salaries, retroactive to July 1, 2018, (as listed below) for the 2018/2019 school year:

Desiree Burns	\$ 93,444.00	Supervisor of Special Education
Jeffrey Kattan	\$111,187.00	Principal, Keystone Oaks Middle School
Jason Kushak	\$100,000.00	Principal, Keystone Oaks High School
Suzanne Lochie	\$ 72,795.00	Supervisor of Pupil Services
Scott Mizikar	\$102,018.00	Principal, Myrtle Elementary School
Dave Thomas	\$ 88,485.00	Principal, Aiken Elementary School
Dr. Shannon Varley	\$119,689.00	Director of Curriculum, Instruction, Assessment and Staff Development
Brian Werner	\$107,521.00	Principal, Dormont Elementary School

Motion carried 7-0

**Adoption of the 2019/2020
School Year**

ADOPTION OF THE 2019/2020 SCHOOL YEAR CALENDAR

On the motion of Ms. Lindsey, seconded by Mr. Hommrich, the Board adopted the 2019/2020 school year calendar as presented by the Superintendent.

- A discussion was had regarding the 2019/2020 school year calendar.

Motion carried 7-0

Professional Development

PROFESSIONAL DEVELOPMENT

On the motion of Ms. Lindsey, seconded by Mr. Hommrich, the Board approved the following conference requests:

Mr. Brian Werner School Retool \$950.00
Allegheny Intermediate Unit
Homestead, PA 15120
January 30, 2019 February 27, 2019 March 27, 2019
And April 9, 2019

Ms. Nicole Varrenti 2019 Pathways to Career Readiness \$375.00
Symposium
Hershey Lodge and Convention Center
Hershey, PA 17033

Ms. Emily Brill PAFCS Annual Conference \$750.00
Blair County Convention Center
Altoona, PA 16602
April 12-13, 2019

For Information Only

Ms. Brill is on the Board of Directors of the organization.

- A discussion was had regarding Mr. Werner attending this prestigious program.

Motion carried 7-0

**KEYSTONE OAKS SCHOOL DISTRICT
2019-2020 SCHOOL CALENDAR**

August 2019				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	(21)	(22)	(23)
26	27	28	29	30

September 2019				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

October 2019				
Mo	Tu	We	Th	Fr
	1	2	3	4
7	8	9	10	△11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

November 2019				
Mo	Tu	We	Th	Fr
				1
4	(5)	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	◇27	28	29

December 2019				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	◇20
23	24	25	26	27
30	31			

January 2020				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	(24)
27	28	29	30	31

February 2020				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	△14
17	18	19	20	21
24	25	26	27	28

March 2020				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	(27)
30	31			


April 2020				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	◇8	9	10
13	14	15	16	17
20	21	22	23	24
27	(28)	29	30	

May 2020				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	◇22
25	26	27	28	29

June 2020				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	(12)
15	16	17	18	19
22	23	24	25	26
29	30			

July 2020				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

 First & Last Student Day

 Early Dismissal(s) for Students
(Professional Development/Act 80 for Staff)

 Early Dismissal(s) for Students

 Professional Development

 Holiday Dates – No School

 Kennywood Picnic

Make-Up Days

1. Monday, February 17, 2020
2. Thursday, April 9, 2020
3. Monday, April 13, 2020
4. Tuesday, April 28, 2020

**KEYSTONE OAKS SCHOOL DISTRICT
2019-2020 SCHOOL CALENDAR**

STUDENT / TEACHER DAYS		<u>Month</u>	<u>Student</u>	<u>Teacher</u>
August 21, 22	Professional Development			
August 23	Clerical			
August 26	First Day for Students	August	5	8
September 2	Labor Day (No School)	September	20	20
October 11	Early Dismissal for Students (Professional Development/Act 80 for Staff)			
October 14	No School	October	22	22
November 5	Professional Development/Clerical Election Day (No School)			
November 28, 29, Dec. 2	Thanksgiving Vacation (No School)	November	18	19
December 23-31	Winter Recess (No School)	December	14	14
January 1 - 3	Winter Recess (No School)			
January 20	Martin Luther King Day (No School)			
January 24	Clerical Day	January	18	19
February 14	Early Dismissal for Students (Professional Development/Act 80 for Staff)			
February 17	Presidents' Day (No School)	February	19	19
March 27	Professional Development/Clerical	March	21	22
April 9-13	Spring Break			
April 28	Professional Development	April	18	19
May 25	Memorial Day (No School)	May	20	20
June 11	Last Day for Students			
June 12	Last Day for Teachers/Clerical	June	9	10
			184	192

FACULTY DAYS

August 21, 22	Professional Development
August 23	Clerical
November 5	Parent Conferences/Professional Development/Clerical
January 24	Clerical
March 27	Professional Development/Clerical
April 28	Professional Development
June 12	Clerical

PARAPROFESSIONAL DAYS

August 19	School Start-Up Activities / Training
August 20	Training/Preparation Duties
November 5	Training

Kennywood Picnic

To Be Determined

END OF GRADING PERIODS

October 30, 2019	End of First Grading Period
January 23, 2020	End of Second Grading Period
April 1, 2020	End of Third Grading Period
June 11, 2020	End of Fourth Grading Period

Education Report

EDUCATION REPORT – Mrs. Theresa Lydon

KOMS: Program of Studies

KEYSTONE OAKS MIDDLE SCHOOL: PROGRAM OF STUDIES

On the motion of Mrs. Lydon, seconded by Mr. Hommrich, the Board approved the Keystone Oaks Middle School Program of Studies for the 2019/2020 school year.

Motion carried 7-0

KOHS: Program of Studies

KEYSTONE OAKS HIGH SCHOOL: PROGRAM OF STUDIES

On the motion of Mrs. Lydon, seconded by Mr. Hommrich, the Board approved the Keystone Oaks High School Program of Studies for the 2019/2020 school year.

Motion carried 7-0

Personnel Report

PERSONNEL REPORT – Ms. Patricia A. Shaw & Mr. Matthew Cesario

Retirement

RETIREMENT

On the motion of Ms. Shaw, seconded by Ms. Crowell, the Board accepted the letter of retirement from the following individual, effective June 28, 2019:

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Vincent DeSimone	Systems Operator	37 Years

- The Board thanked Mr. DeSimone for this service.

Motion carried 7-0

Resignation

RESIGNATION

On the motion of Ms. Shaw, seconded by Mr. Raso, the Board accept the resignation of **Zachary Niznik**, Paraprofessional – PCA, effective December 10, 2018.

Motion carried 7-0

Appointments

APPOINTMENTS

Food Service Personnel

1. Food Service Personnel

On the motion of Ms. Shaw, seconded by Ms. Crowell, the Board approved, **Jamie Barth**, as a Food Service Worker Middle School/High School at a rate of \$9.25/hour, effective November 30, 2018.

Motion carried 7-0

Classified Employee-
Custodian

2. Classified Employee – Custodian

On the motion of Ms. Shaw, seconded by Ms. Crowell, in compliance with the *Service Employees’ International Union Local 32BJ Agreement 2017-2020*, the Board approved the employment of the following individual:

Cristian Baang
Custodian
Effective: January 16, 2019
Salary - \$27,904.14 (pro-rated)

Motion carried 7-0

Long-Term Substitutes

3. Long-Term Substitutes

On the motion of Ms. Shaw, seconded by Ms. Crowell, the Board approved the following individuals as Long-Term Substitutes:

Maria Marmion
Second Grade – Dormont Elementary (2nd Semester 2018/2019 School Year)
Effective: January 17, 2019
Salary: \$43,750 (pro-rated) (B, Level 1)

Sarah Streit
Speech Therapist – Dormont Elementary/Keystone Oaks Middle School/Keystone Oaks High School (2nd Semester 2018/2019 School Year)
Effective: January 21, 2019
Salary: \$45,500 (pro-rated) (M, Level 2)

Motion carried 7-0

Mentor Teacher

MENTOR TEACHER

On the motion of Ms. Shaw, seconded by Ms. Crowell, in compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, the Board approved that Elisa DiTullio, **mentor teacher**, receive payment in the amount of \$317.19 (pro-rated).

Motion carried 7-0

Teaching Load
Compensation

TEACHING LOAD COMPENSATION

On the motion of Ms. Shaw, seconded by Ms. Crowell, in compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, it is recommended that the following individuals be compensated for the first semester of the 2018/2019 school year:

1. Secondary Teacher Stipends for Class Sizes at 30 or Above

Rebekah Brooks	\$1,000.00
Suzanne Deemer	\$1,200.00
Jennifer Hallam	\$ 500.00
Shane Hallam	\$1,000.00
Sarah Hardner	\$1,000.00
Ken Hustava	\$4,000.00
Nick Kamberis	\$3,000.00
Tricia Kreitzer	\$1,200.00
Michele Lowers	\$1,000.00
Michelle McSwigan	\$1,200.00
Stephen McCormick	\$1,000.00
Kimberly Smykal	\$1,000.00
Jennifer Taylor	\$1,000.00
Joan Young	\$1,000.00

Total: \$18,100.00

2. Secondary Teacher Stipends for Teaching 7 out of 8 Periods

Emily Brill	\$1,000.00
Christine Chimento	\$1,000.00
Suzanne Deemer	\$ 200.00
Jeff Kelly	\$1,000.00
Nancy Kraemer	\$1,000.00
Michelle McSwigan	\$ 800.00
Kathy Morrow	\$1,000.00
Jeff Oestreich	\$1,000.00
Melissa Palmieri	\$ 600.00
Dennis Sarchet	\$1,000.00
Kimberly Smykal	\$1,000.00
Randy Tobias	\$1,000.00

Total: \$10,600.00

3. Secondary Teacher Stipends for Physical Education Class Sizes Above 40

Stephen McCormick	\$1,000.00
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Total: \$1,000.00

4. Elementary Teacher Stipends for First Semester

Deborah Bucek	\$1,000.00
Daniel Galentine	\$4,000.00
Jennifer Harke	\$4,000.00
Kristie Rosgone	\$4,000.00

Jamie Snyder	\$3,000.00
Judy Tredway	\$1,000.00

Total: \$17,000.00

Motion carried 7-0

Motion to Amend

MOTION TO AMEND

On the motion of Mr. Hommrich, seconded by Ms. Lindsey, the Board amended the motion taken on the high school musical stipends that were approved at the Business/Legislative Meeting on November 20, 2018.

Motion carried 7-0

Approval of Activities - Sponsors

TEACHING LOAD COMPENSATION

On the motion of Mr. Hommrich, seconded by Mrs. Lydon, in compliance with the *Keystone Oaks Education Association Agreement 2017/2020*, the Board approved the following individuals as sponsors for the 2018/2019 school year as amended:

<u>Name</u>	<u>Position</u>	<u>Compensation</u>
William Eibeck	Musical Assistant (Musical Director/ Orchestra Conductor)	\$5,000.00
Amanda Hallam	Musical Assistant (Costume Designer)	\$2,000.00
Shane Hallam	Musical Director (High School)	\$3,000.00
Shane Hallam	Musical Assistant (Producer/ Technical Director)	\$1,840.00
Kirk Howe	Musical Assistant (Vocal Director/ Accompanist)	\$3,000.00
Lauren Kirkpatrick	Musical Assistant (Paint)	\$2,000.00
Alivia Owen	Musical Assistant (Choreographer)	\$3,000.00
Joseph Weaver	Musical Assistant (Sound)	\$2,000.00
Craig Wetzell	Musical Assistant (Set Construction)	\$2,000.00

Motion carried 7-0

Leave of Absence

LEAVE OF ABSENCE

On the motion of Ms. Shaw, seconded by Ms. Lindsey, the Board approved the following individuals for Family and Medical Leave:

D. F. – Effective January 22, 2019 until April 17, 2019

J. W. – Effective January 3, 2019

R.N. – Effective January 4, 2019 until April 2, 2019

S.H. – Effective January 22, 2019

Z.W. – Effective January 10, 2019 until January 18, 2019

Motion carried 7-0

Finance Report

FINANCE REPORT – Ms. Raeann Lindsey

**Accounts Payable
List through Dec. 31**

ACCOUNTS PAYABLE APPROVAL LISTS THROUGH DECEMBER 31, 2018

On the motion of Ms. Lindsey, seconded by Mr. Hommrich, the Board approved the following Accounts Payable lists as presented in the *Finance Package*:

A.	General Fund as of December 31, 2018 (Check No. 58507-58686)	\$807,808.31
B.	Risk Management as of December 31, 2018 (None)	\$0.00
C.	Food Service Fund as of December 31, 2018 (None)	\$0.00
D.	Athletics as of December 31, 2018 (Check No. 2091-2097)	\$6,226.13
E.	Capital Reserve as of December 31, 2018 (Check No. 1617)	\$110,128.90
F.	Compensated Absences Fund as of December 31, 2018 (None)	\$0.00
G.	OPEB Fund as of December 31, 2018 (None)	\$0.00
	TOTAL	\$924,163.34

Motion carried 7-0

**Continued Membership
Joint Purchasing Board**

CONTINUED MEMBERSHIP IN THE JOINT PURCHASING BOARD

On the motion of Ms. Lindsey, seconded by Mrs. Lydon, the Board approved continued membership in the Allegheny Intermediate Unit’s Joint Purchasing Program for the 2019/2020 school year in the following areas, but not limited to:

- Electricity
- Gasoline and Diesel Fuel
- Natural Gas
- Copier Paper

The regular member position for the Joint Purchasing Program will be assigned to **Joseph Kubiak**, Business Manager, and the alternate member position will be assigned to **John Lyon**, Director of Buildings and Grounds.

For Information Only

This does not obligate the District to purchase materials from the AIU Joint Purchasing Program.

Motion carried 7-0

RESOLUTION – APPLYING FOR EXCEPTIONS UNDER ACT 1 OF 2006

On the motion of Ms. Lindsey, seconded by Mrs. Lydon, the Board adopted a resolution allowing the Administration to prepare a Proposed Preliminary Budget for the 2019/2020 fiscal year and to apply for exceptions through the Pennsylvania Department of Education under Act 1 of 2006 and further refined under Act 25 of 2011.

For Information Only

The Proposed Preliminary Budget will be on public display no later than January 30, 2019 and the Proposed Preliminary Budget will be adopted at the February 19, 2019 Business/Legislative Meeting.

**Resolution Authorizing Proposed Preliminary Budget
Display and Advertising and Authorizing Referendum Exception**

RESOLVED, by the Board of School Directors of the Keystone Oaks School District, as follows:

1. The School District shall make the Proposed Preliminary Budget available for public inspection at least 20 days before the date scheduled for adoption of the Preliminary Budget.
 2. At least 10 days before the date scheduled for adoption of the Preliminary Budget, the Secretary shall advertise a **Preliminary Budget Notice** in substantially the form as presented to the School Board. The notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.
 3. The Act 1 index applicable to the School District as calculated by the Pennsylvania Department of Education is 2.3%. The Preliminary Budget Proposal assumes that the School District will receive approval for use of one or more Act 1 real estate tax referendum exceptions. The School District shall take all steps required to obtain approval for the referendum exceptions contemplated in the Preliminary Budget Proposal, including advertising once in a newspaper of general circulation and placing on the School District internet website **Act 1 Referendum Exception Notice** in substantially the form as presented to the School Board.
- A discussion was had regarding the resolution.

**Roll Call Vote for
Applying for Exceptions**

AYES

Ms. Crowell
Mr. Hommrich
Ms. Lindsey
Ms. Lydon
Mr. Raso
Ms. Shaw

ABSENT

Mr. Brownlee
Ms. Pauchnik

NAYS

Mr. Cesario

Motion carried 6-1

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2018 – 2019 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2018-2019 BUDGET TOTAL	2018-2019 6 MONTH DECEMBER/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 30,014,864	\$ 27,178,937	\$ (2,835,927)
7000	State Revenue Sources	\$ 12,065,343	\$ 5,046,879	\$ (7,018,464)
8000	Federal Revenue Sources	\$ 849,422	\$ 346,504	\$ (502,918)
Total Revenue		\$ 42,929,629	\$ 32,572,320	\$ (10,357,309)
				(OVER) UNDER BUDGET
Expenditures				
100	Salaries	\$ 16,783,162	\$ 5,926,185	\$ 10,856,977
200	Benefits	\$ 10,702,403	\$ 4,002,365	\$ 6,700,038
300	Professional/Technical Services	\$ 1,574,811	\$ 786,259	\$ 788,552
400	Property Services	\$ 1,079,511	\$ 529,271	\$ 550,240
500	Other Services	\$ 5,225,206	\$ 2,408,260	\$ 2,816,946
600	Supplies/Books	\$ 1,417,523	\$ 1,006,561	\$ 410,962
700	Equipment/Property	\$ 530,282	\$ 337,156	\$ 193,126
800	Other Objects	\$ 641,126	\$ 330,020	\$ 311,106
900	Other Financial Uses	\$ 4,975,605	\$ 3,706,730	\$ 1,268,875
Total Expenditures		\$ 42,929,629	\$ 19,032,807	\$ 23,896,822
Revenues exceeding Expenditures		\$ -	\$ 13,539,513	\$ 13,539,513
Other Financing Sources/(Uses)				
Interfund Transfers In (Out)		\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF DECEMBER 31, 2018

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 12/1/2018	\$ 94,962.78	\$ 96,897.63
Deposits	\$ 4,019.62	\$ 4,431.32
Subtotal	\$ 98,982.40	\$ 101,328.95
Expenditures	\$ 7,393.43	\$ 21,869.60
Cash Balance - 12/31/2018	\$ 91,588.97	\$ 79,459.35

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF DECEMBER 31, 2018

	BALANCE
GENERAL FUND	
FNB BANK	\$ 1,856,741
PAYROLL (pass-thru account)	\$ 8,760
FNB SWEEP ACCOUNT	\$ 400,953
ATHLETIC ACCOUNT	\$ 79,459
PLGIT	\$ 11,591,741
FNB Money Market	\$ 2,337,748
PSDLAF	\$ 158,633
INVEST PROGRAM	\$ 176,087
	<u><u>\$ 16,610,122</u></u>
 CAFETERIA FUND	
FNB BANK	\$ 255,418
PLGIT	\$ 206,960
	<u><u>\$ 462,378</u></u>
 CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 512,594
PLGIT - G.O. BOND SERIES C OF 2014/ 12-18	\$ 779
	<u><u>\$ 513,373</u></u>
 RISK MANAGEMENT / TAX REFUNDS	
FNB BANK	<u><u>\$ 499,953</u></u>
 OTHER POST-EMPLOYMENT BENEFITS FUND	
FNB BANK	<u><u>\$ 1,928,147</u></u>
 COMPENSATED ABSENCES FUND	
FNB BANK	<u><u>\$ 417,927</u></u>
 GRAND TOTAL	 <u><u>\$ 20,431,900</u></u>

Transportation Report

TRANSPORTATION REPORT – Mr. Matthew Cesario

Advertisement for Bids For Special Education Transportation

ADVERTISEMENT FOR BIDS FOR SPECIAL EDUCATION TRANSPORTATION

On the motion of Mr. Cesario, seconded by Ms. Lydon, the Board approved the advertisement for bids for the contracted school bus transportation for special education and Act 372 students.

- A discussion was had regarding transportation.

Motion carried 7-0

Discussion

DISCUSSION

Dr. Stropkaj held a discussion regarding the district’s cyber program and cyber charter school.

Board Resignation

BOARD RESIGNATION

On the motion of Ms. Shaw, seconded by Mr. Cesario, the Board accepted with regret, Mr. Hommrich’s resignation from the Board, effective January 22, 2019.

Motion carried 6-0-1

- At this time Mr. Cesario presented Mr. Hommrich with a gift. Ms. Lindsey then presented Mr. Hommrich with gifts from the Board. Mr. Hommrich was thanked for his service by everyone in attendance. Mr. Hommrich’s letter of resignation has been submitted with these minutes.

Public Comment

PUBLIC COMMENT - None

Adjournment

ADJOURNMENT

On the motion of Mr. Hommrich, seconded by Ms. Lindsey, the meeting was adjourned at 7:38 p.m.

Motion carried 7-0

Respectfully submitted,

Joseph A. Kubiak
Interim Board Secretary